**Greenwood Area Library Board Meeting Minutes**

**October 19 at 1 p.m. Greenwood Area Library**

1. Call meeting to Order-Meeting called to order at 1:01pm by President Joe Green. Members present were Joe Green, Cheri Lenz, Sylvia Weaver, Deanna Jordan, Jereld Block, Barb Ashbeck, Kayla Schar, Amber Brill and honored guest Mayor Dave Hansen.
2. Action item: Approval of minutes for September 14th-motion made to approve by Sylvia and seconded by Barb. All Ayed except Kayla who abstained due to not being present at last meeting. Motion Carried.
3. Director’s Report:

|  |  |  |
| --- | --- | --- |
| **Circulation** | **Sept= 1474**/LY+154 |  |
|  |  | YTD= 15099/LY+288 |
| **E Circ** | **Sept= 320**/LY-160 |  |
|  |  | YTD= 4673/LY+962 |

Savings balance before October payroll

|  |  |
| --- | --- |
| **Forward Financial Account Balances** | **State of WI Account Balances** |
| Savings **$41,631.70** as of 10/16 | Memorial Fund **$5,076.28** as of 9/11 |
| CD **$13,101.54** as of 10/16 |  |
| Lib Exp **$14,781.66** as of 10/16 |  |

Financials

Action Item: September Expenses, Account Balances, MTD/YTD income/expenses, checks Approval.-Amber went over financials. Update to Memorial fund of $22.33 make final balance $5098.60. Motion to approve made by Kayla, seconded by Cheri. All Ayed. Motion carried.

CD Update-Amber informed board that Kayla was able to get Forward Bank to match 5.3% for 11 months for 2 CD’s. One at $5,000 and the second at $10,000. Kayla will have online access hopefully next month and Amber soon to follow.

1. Trustee Essentials

TE-16-Trustee Essentials 16 discussed briefly.

1. Library Business

November Training in Dells-Amber notified board she will be at training November 7-8. Library will be covered.

Oct/Nov/Dec Programs-Amber notified board of current and upcoming programs.

1. Building Update-Amber notified board of scheduled phone conference with Henry Ratsch for the next morning (Friday Oct. 20th) at 9am. Amber was asked by Joe to email out the findings from that conversation.
2. Board Member Reports-Joe wanted to verify county funding at 85%, vote is November 9th at county courthouse. Kayla informed board of OSHA inspection scheduled for Monday Oct 23rd at 9am and explained that we are as ready as we can be. Amber updated board that we may need to find a new place to hold StrongBodies class for next year. Kayla suggested the fire hall.
3. Set next Meeting date & time-November 16th at 1pm.
4. Action Item: Adjourn-Motion made by Kayla and seconded by Jereld. All Ayed. Meeting was adjourned at 1:24pm