Greenwood Area Library Board Meeting Minutes

August 17th at 8 a.m. Greenwood Area Library

1. Call meeting to Order at 8:01am. Members present: Joe Green, Cheri Lenz, Sylvia Weaver, Deanna Jordan, Jerreld Block, Barb Ashbeck, Kayla Schar, and Amber Brill. With special guests Mayor Hansen and Dean Hinker.
2. Action item: Approval of minutes for June 15th. Motion made to approve with corrections by Sylvia and seconded by Barb. All Ayed. Motion carried.
3. Director’s Report:

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| **Circulation** | **June= 2012**/LY+292 |  |
|  | **July= 1879/**LY+6 | YTD= 11,883/LY+172 |
| **E Circ** | **June= 490**/LY+105 |  |
|  | **July=476/**LY+124 | YTD= 3390/LY+1081 |

Savings balance before June payroll

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| **Forward Financial Account Balances** | **State of WI Account Balances** |
| Savings **$71,566.11** as of 7/19 | Memorial Fund **$5,031.46** as of 7/19 |
| CD **$13,091.50** as of 7/19 |  |
| Lib Exp **$29,408.44** as of 7/19 |  |

 Financials

 Action Item: June/July Expenses, Account Balances, MTD/YTD income/expenses, checks

Approval-Amber discussed. Joe suggested we look into moving some of the Lib. Exp funds to a CD. Kayla to look into the options and will present at next meeting. Motion made to approve June/July Financials by Kayla and seconded by Cheri. All ayed. Motion carried.

1. Trustee Essentials

TE-14 discuss-Amber discussed. Amber to look into bylaws and see if they need to be amended to match TE 14.

1. Library Business

Saturdays-3 patrons w/ exception to July 22nd event-Amber to look back and see if motion was made for initial Saturday shifts. If so add to Agenda for next month. If not, stop Saturday shifts unless program planned.

Programs

Budget meeting-Set with Joe and Jerry for 9/12/23 at 8am.

End of Summerfest

* Parade-theme, handouts, water bottles-Donut STOP reading theme.
* Book sale-Saturday 10am till 2pm.
1. Renovation Update

Action Item: Approval to pay Ratsch Engineering Costs out of Expansion Fund-Motion made to pay $6,408 to Ratsch Engineering out of Library Expansion fund to cover engineering costs of renovation by Barb and seconded by Jerry. All Ayed. Motion carried.

1. Building Update

Automatic door-early to mid September installation

1. Set next Meeting date & time-Set for September 14th at 1pm.
2. Action Item: Adjourn-Motion by Jerry and seconded by Barb at 8:37pm.